

WRAPAROUND PLACEMENTS:

This information is for counties that contract with an agency that provides wraparound services for one fixed cost. The services can include Out-of-Home placements. Placements made by these agencies must be documented in eWiSACWIS. In order to pay the agencies their fixed rate and to indicate the amount of the actual cost of care, an Out-of-Home placement (to identify the placement provider and indicate the actual cost of the placement) and an In-Home service (to pay the Wraparound/FPI/YES agency the fixed fee) must be documented in eWiSACWIS.

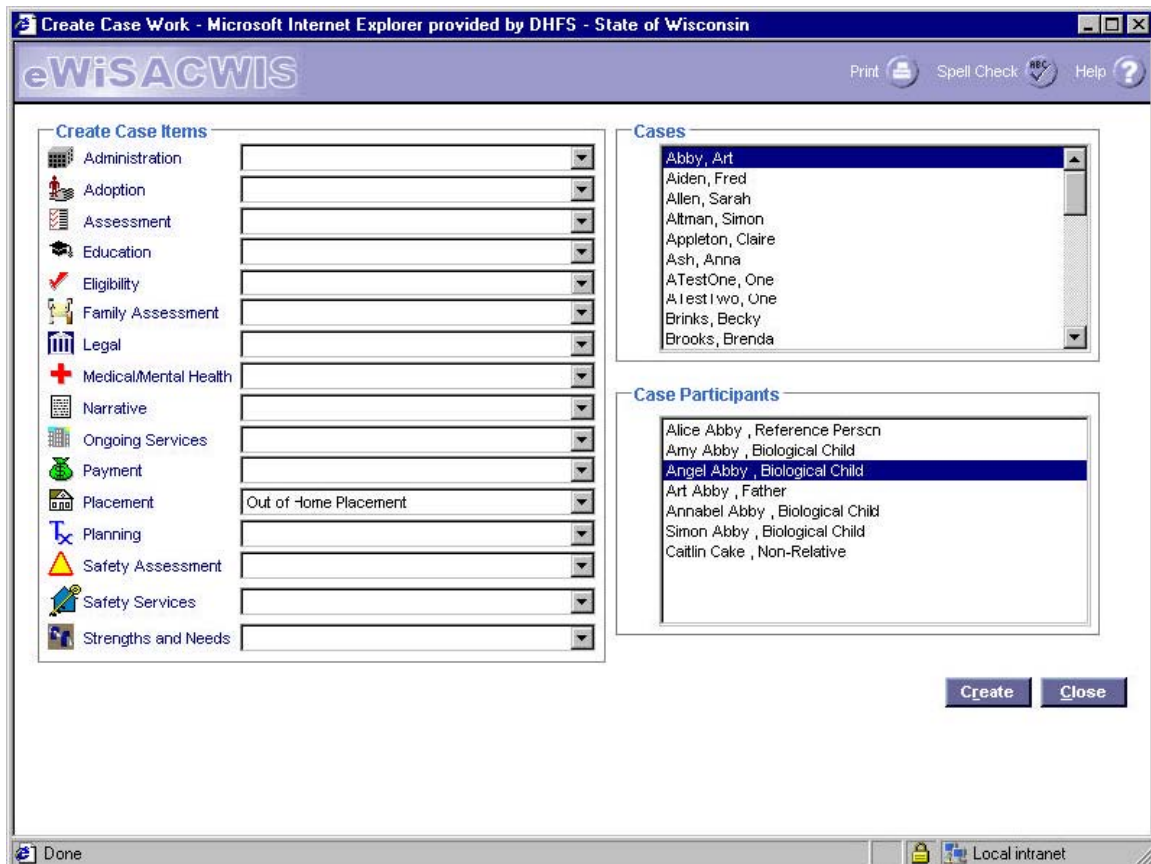
Reminder: If the child is placed in a foster home or treatment foster home, you must complete the Foster Care Rate Setting page within 30 days of the start of the placement. You must determine the amount that is being paid to the foster home or treatment foster home and enter that in the Contracted Maintenance Amount field on Foster Care Rate Setting page, Results tab.

In addition, an Administrative amount can be entered into the Administrative Fee field of the Out-of-Home Placement Page. Remember that the costs documented through the Out-of-Home placement are "non-system dispersed". We are documenting the actual placement for purposes of capturing the claimable costs.

Successful documentation of an Out-of-home Placement or an In-home service assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks For All Settings (In-Home & Out-of-Home)" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.



Create Casework Page

Step 1 of 4

- From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Child
 Child: Abby, Angel Case Name: Abby, Amy L. Request Number:

Service **Provider**

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000
Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000
 VPA Date: 00/00/0000 County: Winnebago

☐ This is a CPS Non-Conforming Placement
☐ This is an Adoptive Placement

Service Category: FPI Treatment Foster Home - Contracted
 Service Type: FPI Tr FH Contracted 15+
Placement Status: Treatment Foster Home

Removal Reasons
 Does the agency have legal responsibility of the child at the time of removal?
☐ Yes ☐ No ☒ N/A

☒ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Child Specific Rate: \$0.00
 Current Basic Rate:
 Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Options:

Done Local intranet

Placements and Services Page>Service Tab (Out-of-Home Placement)

Step 2 of 4

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose the appropriate service category for the placement. The service category will begin with FPI (or Yes or Wraparound depending on what your county calls the program) and then will identify the type of placement (i.e. FPI Treatment Foster Home-Contracted or YES RCC).
- In the Service Type field choose the appropriate value (i.e. FPI Treatment FH Contracted 15+ or YES RCC).
- In the Placement Status field choose the appropriate value.

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Child
 Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A
☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No
 Is this placement expected to be long term? ☒ Yes ☐ No
 Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (Out-of-Home Placement) (continued)

Step 3 of 4

- Complete the Child Removal from Home Information fields if this placement is the first placement after the child was removed from his/her home.
- Select appropriate answers for the KIDS Referral questions.

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eWiSACWIS

Print Spell Check REC Help ?

Child

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

Provider Information

Name: AAA Home [Search](#) ID: 20212 Contact:

C/O:

Street: 123 Alpha Ave. Apt:

City: Milwaukee State: WI Zip: 53235 Country: United States

Phone: (123)123-4567 Ext: Fax: Alt Phone: (234)437-6362 Alt Ext:

Email:

Payment Information

Parent Agency: Caring For Kids

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options: Go

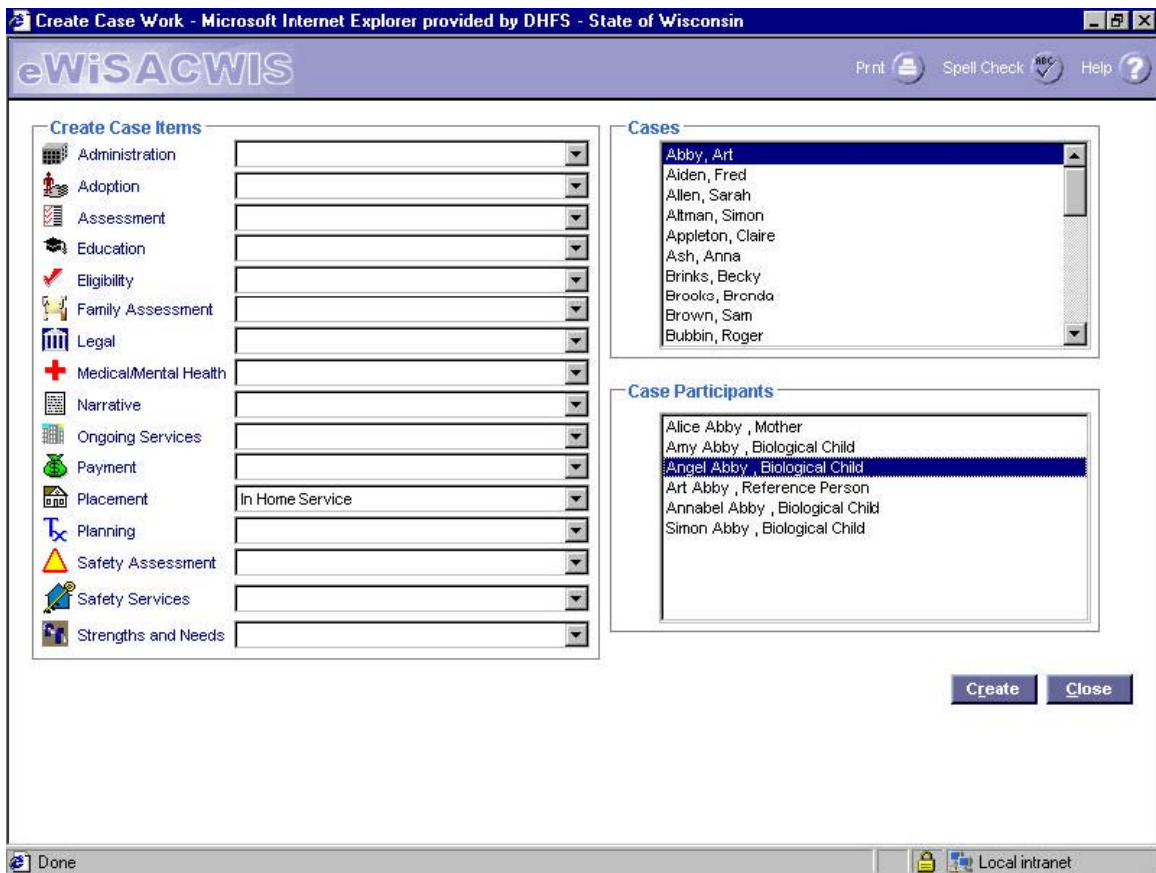
Save Close

Done Local intranet

Placements and Services Page>Provider Tab (Out-of-Home Placement)

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate provider. (The provider is the facility in which the child is placed and not the agency providing the wraparound services, i.e. LSS)
- From the Search page, select the radio button next to the provider with whom the child is placed and click Continue. This will return you to the Service tab and return the provider you selected to the Name field under Provider Information.
- In the Target Pop field choose the appropriate value. The default value is "CHIPS-Other".
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.



Create Casework Page (In-Home Service)

Step 1 of 3

- From the Create Casework page select: Placement>In-Home Service>Case>Case Participant>Create.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check Help

Child Case Name: Request Number:

Service Provider

In Home Service Begin

Service Begin Date: 01/01/2005 Service End Date: 00/00/0000

Estimated End Date: 00/00/0000 County:

Child Specific Rate: \$0.00 Service Category: Wrap In Home

Status: Administrative Service Type: Wrap In Home

Supplemental Points: Supplemental Points Amount: \$0.00

Administrative Fee: \$0.00 Exceptional Amount: \$0.00

Options: Save Close

Done Local intranet

Placements and Services Page>Service Tab (In-Home Service)

Step 2 of 3

- On the Placements and Services tab complete all needed fields.
- In the Service Begin Date, enter the first day of the child's enrollment in the program. (Wraparound Milwaukee, FPI or YES)
- In the Service Category field select the value (FPI, WRAP or YES) In-Home.
- In the Service Type field select the value (FPI, WRAP or YES) In-Home.
- In the Status field choose the most applicable value.
- Do not enter any data in Supplemental Points, Administrative Fee or Exceptional Amount fields. (The amount that is paid to the Wraparound/FPI/YES agency is determined by contract and recorded on the Provider Service Rate page for the agency by your fiscal manager.)

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Child
 Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

Provider Information
Name: Caring for Kids [Search](#) ID: 9221022 Contact:
 C/O:
 Street: 123 Apt:
 City: Milwaukee State: WI Zip: Country:
 Phone: Ext: Fax: Alt Phone: Alt Ext:
 Email:

Payment Information
 Parent Agency: Caring for Kids
 Target Pop: CHIPS - Other
☐ Override Parent Agency rule

Kinship Care
 Relationship of Child to Kinship Provider:

Split Payment

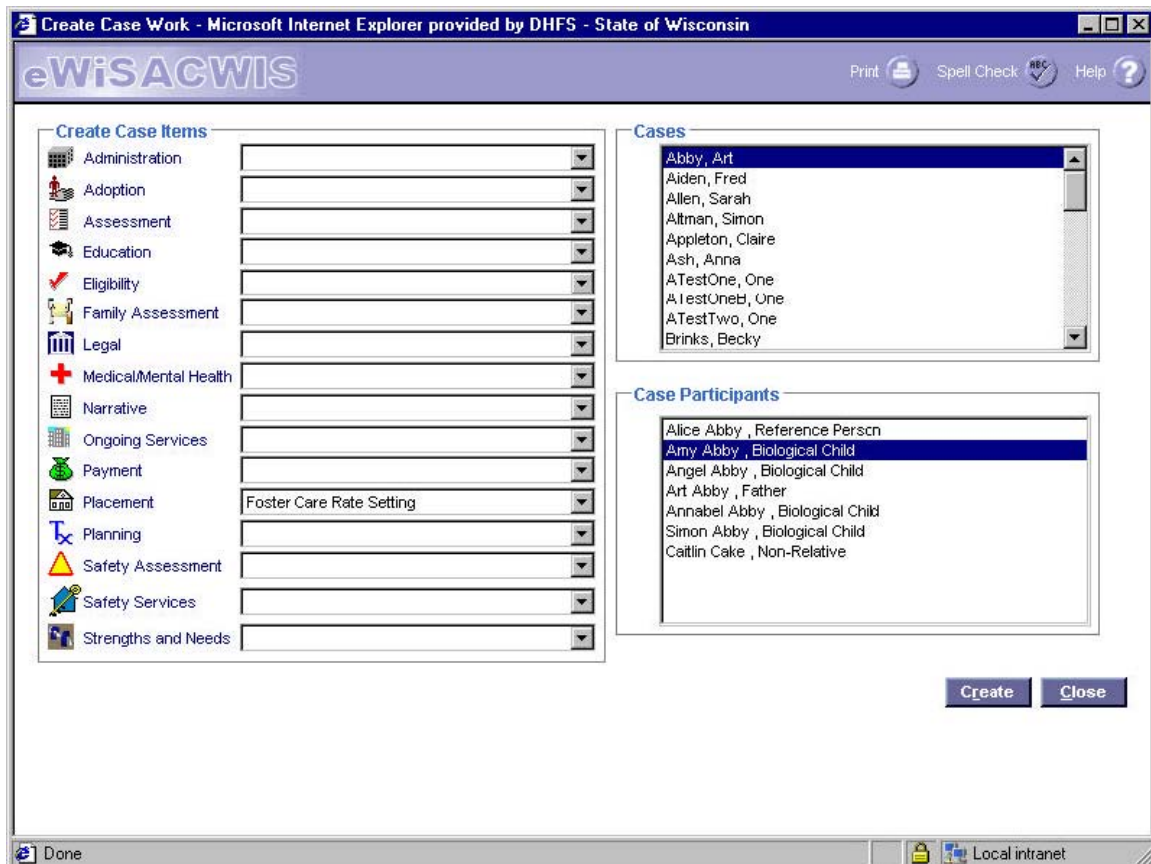
Options: Save Close

Done Local intranet

Placements and Services Page>Provider Tab (In-Home Service)

Step 3 of 3

- Click the Search hyperlink to launch the Search page and search for the appropriate provider. (The provider is the agency providing the wraparound services, i.e. LSS)
- From the Search page, select the radio button next to the provider that is the agency providing the wraparound services and click Continue. This will return you to the Service tab and return the provider you selected to the Name field under Provider Information.
- In the Target Pop field choose the appropriate value. The default value is “CHIPS-Other”.
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.



Create Casework Page

Step 1 of 2

- Click Create>Casework>Placement>Foster Care Rate Setting>Case>Case Participant>Create

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check ABC Help

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000

Case Name: Abby, Art Effective Date: 01/01/2006 Reevaluation Request Date: 00/00/0000

Provider Name: Honda, Becky End Date: 00/00/0000

Emotional Points Behavioral Points Physical Points **Results**

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	0	\$0.00
Physical:	12	\$108.00
Total Points:	16	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$0.00
Basic:	\$346.00
Exceptional:	\$0.00
Supplemental:	\$144.00
Total:	\$490.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.11 (4)(a) Enable the child to be placed in a foster home or treatment foster home instead of being placed or remaining in a more restrictive setting, or HFS 56.11 (4)(b) Replace a child's basic wardrobe that has been lost or destroyed through other than normal wear and tear.

Options: [Go] Save Close

Done Trusted sites

Foster Care Rate Setting Page>Results Tab

Step 2 of 2

Important information regarding the Foster Care Rate Setting page:

In order to pay the foster home a rate above the basic rate, the worker must complete the Foster Care Rate Setting page and send it to your agency's Rate Setter for approval.

- Complete the header group box with the appropriate values.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Results tab enter the Exceptional Amount (if applicable) in the designated field. Any amount entered in the Exceptional field will require a justification in the Exceptional Payment Justification text field.
- Click the Calculate button
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options>Approval>Go>Approve radio button>Continue
- Click Save and then click Close on the Foster Care Rate Setting page.